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| BCID_ENV_RGB_pos_PermitForms (2) | **Film Production****Management Plan** |
| **Filming activities must be approved in principle by a BC Parks Representative prior to completing an application. Information on contacts for individual parks can be found under** [**Park Contacts and Special Conditions**](https://portal.nrs.gov.bc.ca/documents/10184/0/Park%2BContacts%2BConditions%2Band%2BRestrictions%2B2021-01-18.pdf/92dc8e60-9717-e8a9-a4ff-cb50f4741703) **on FrontCounter BC’s website. Depending on your proposed activities you may be required to work with an approved Film Permit Liaison contractor to put together your application.****All applications must include this completed management plan form, map, and non-refundable application fee (plus applicable taxes).**  |
| **HOW TO USE THIS FORM**This is a **fillable form**. You can **type your information** into this form and **upload it to your electronic application**:1) **Download and Save** the form to your computer. 2) **Fill out** the form by **typing** in your information.3) **Save the form** and upload it when submitting your application using the online application system. |
| **Requested Period of Use (inclusive):** From: Click here to enter a date. To Click here to enter a date. |
| **PART 1. NAME(S) AND MAILING ADDRESS** |
| **Applicant Name:** Enter full legal name of applicant- this is who will hold the park use permit |
| **Applicant Type:** |  |
| [ ] Individual(s) age 19 or over | [ ]  University, College or Museum | [ ] Private or Public School (K-12) |
| [ ] Company or partnershipBC Incorporation or Registration #: Enter # | [ ] Registered Society or Association BC Registration #: Enter # | [ ] Government- Municipal, Provincial or Federal |
| **Contact Name(s):** Enter name of person or persons who will be the contact for legal correspondence- this is often the location manager |
| **Contact Information:**  |  |
| Daytime Phone: (xxx)-xxx-xxxx | Fax: (xxx)-xxx-xxxx |
| Cell: (xxx)-xxx-xxxx | Email Address: Enter email address |
| Preferred method of contact: [ ] Phone [ ]  Cell phone [ ]  Regular mail [ ]  Email |
| **Legal Mailing Address:** | **Billing Address (if different from legal mailing address):** |
| Street Address: | Street # and name | Street Address:  | Street # and name |
| Line 2: | Suite #, etc. if applicable | Line 2: | Suite #, etc. if applicable |
| City/Town: Type name of town | City/Town: Type name of town |
| Province: Name of province or state | Province: Name of province or state |
| Postal Code: *X1X 1X1* | Postal Code: *X1X 1X1* |
| **Have you previously held a Park Use Permit or Resource Use Permit?** [ ] Yes [ ] NoIf yes, provide permit number(s): Enter permit numbers, if multiple separate with commas |
| **PART 2: PURPOSE, LOCATION, AREA** |
| **Purpose (Summary of Proposed Activity):**Click to enter description of your proposed activity, e.g. *‘Filming scenes at X park taking video of the area, including the river and the water fall, walking shots on x trail, and of a river crossing for a documentary’; ‘Creating sets and scenery within X campground/day use area to film a series of scenes for a feature film involving 100 crew members for a feature film’’; ‘taking shots of cars driving on X road at night using aerial photography, and daytime filming of car at X boat launch for an advertisement.’* |
| *If only one park/location will be used the additional row can be deleted. Alternatively, if there will be multiple locations/parks please add additional rows to accommodate.* |
| **Name of Park/Area** | **Proposed Activities** | **Is the activity proposed for any frontcountry\* areas?** |
| *Enter name of park* | List all activities, e.g. Still photography, Motion photography, building of sets, use of roads, traffic closures, use of park facilities, closure of facilities to public, use of parking lots, use of special effects, etc. | Choose an item. |
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| \* *“Frontcountry” means an area within one kilometre of either side of the centreline of a park road or a highway*.  |
| **Part 3: DETAILED PROPOSAL** |
| **All questions below must be completed.** If you require additional information to answer any of the questions you may be required to contact an Area Supervisor prior to submitting the application. Where a question is not applicable, indicate ‘n/a’. |
| *If additional rows will be required, please add as necessary.***Proposed Schedule** |
| **Phase** | **Dates** | **Hours of Operation** | **# cast/crew**  | **Location(s)** |
| Phase of film activities, e.g. Prep, Filming, Wrap, Hold | Click here to enter a date.toClick here to enter a date. | i.e. 0800- 1800 | # | Name of park, specific trail or area, e.g. *Della Falls trail in Strathcona Park*. |
| Phase of film activities, e.g. Prep, Filming, Wrap, Hold | Click here to enter a date.toClick here to enter a date. | i.e. 0800- 1800 | # | Name of park, specific trail or area, e.g. *Della Falls trail in Strathcona Park*. |
| Phase of film activities, e.g. Prep, Filming, Wrap, Hold | Click here to enter a date.toClick here to enter a date. | i.e. 0800- 1800 | # | Name of park, specific trail or area, e.g. *Della Falls trail in Strathcona Park*. |
| **Maps** |
| A map must be submitted as part of your application to visually identify the area(s) of the park(s) you are proposing to use.Using iMapBC, ONE map can be created depicting all areas and park(s) of your proposed activity. Specific iMap instructions for the creation of your permit map can be found here: <https://portal.nrs.gov.bc.ca/web/client/-/renew-or-amend-parks-use-permit-commercial-filming#what-you-need> *Preferred format of digital map submissions is a shapefile, which can be created in iMap, using the* [*BC Discovery Tool*](http://www.frontcounterbc.gov.bc.ca/mapping/) *(Google Earth based), or your own GIS software. Geomark URLs or pdfs of digitally created maps are also acceptable. Any pdf map must include a north arrow and scale bar.* |
| **Use or Construction of Improvements** |
| 1. Are you proposing to use any existing park facilities such as campgrounds, parking lots, picnic shelters, backcountry campsites or trails? [ ] Yes [ ]  No
2. If ‘yes’, please list the location/name of the facilities you are proposing to use: Click here to enter text.
 |
| 1. Are you proposing to construct any sets or other improvement, or moving or disturb any natural resources such as rocks, trees or vegetation? [ ] Yes [ ]  No
2. If ‘yes’, please indicate:
3. The purpose for the set, structure, or improvement. Click here to enter text.
4. The proposed location (using UTM coordinates), description and size of the improvements. Click here to enter text.
5. Whether the improvements will be visible to any users of the park. Click here to enter text.
6. The type of equipment that will be used during construction. Click here to enter text.
7. The proposed construction schedule and any transport and storage of materials or equipment in the park. Click here to enter text.
8. A description of the potential for construction to cause disturbance to park values including ground, water, vegetation, and any measures you proposed to prevent negative impacts to park values. Click here to enter text.
9. The proposed remediation schedule and plans for disposing of any materials brought onto the site. Click here to enter text.
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| **Restricted Access or Closures and Public Use** |
| 1. Will you require any temporary closures, either of a road or area of the park, for all or part of the production? [ ] Yes [ ]  No
2. If ‘Yes’, please indicate:
3. What areas of the park or facilities will require restricted access, and for how long? E.g. lower section of X trail will have temporary closures on filming days, south section of x campground will be closed to public access for construction of sets, kilmeters 5-10 of X road will be closed for 15 minute intervals during filming days.
4. How will you ensure the public is still able to access the park and facilities? Click here to enter text.
5. How will you work with park visitors and local interest groups to inform them of any restrictions on access during the shoot? Click here to enter text.
6. Please identify how you propose to minimize the amount of disturbance from your activities in the park to other visitors or neighbours: Click here to enter text.
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| **Motorized Vehicle, Watercraft and Aircraft Use** |
| 1. Will you be using any aircraft, such as helicopters, planes or Unmanned Air Vehicles during the shoot?[ ]  Yes [ ]  No
2. If ‘Yes’, please indicate:
3. what type of aircraft will you be using? Click here to enter text.
4. Do you own the aircraft, and will it be operated by you or one of your employees, or are these services being provided to you by a contractor? Click here to enter text.
5. What the aircraft will be used for E.g. transportation to/from site, mid-air stunts or collisions, low flyovers, gathering aerial footage, etc.
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| 1. If you anticipate any concerns with noise, particularly between the hours of 8pm and 8am, how will you ensure disturbance to neighbours and park visitors is minimized? Click here to enter text.
2. Will you be using any watercraft, such as canoes or kayaks, jet skis, motorized boats, etc. during the shoot? [ ] Yes [ ]  No
3. If ‘Yes’, please indicate:
4. What type of watercraft you will be using Click here to enter text.
5. Do you own the aircraft, and will it be operated by you or one of your employees, or are these services being provided to you by a contractor? Click here to enter text.
6. How you will launch the watercraft Click here to enter text.
7. If you will be in a freshwater body such as a river or lake, have you confirmed with the operator that provincial procedures to prevent the introduction of aquatic invasive species have been followed? [ ] Yes [ ]  No
8. What the watercraft will be used for E.g. transportation to/from site, stunts or collisions, gathering footage, etc.
9. What number of vehicles will be on-site during filming? Click here to enter text.

Please indicate:1. The number of vehicles that will be left in the parking lot Click here to enter text.
2. How many parking spots will remain for the public to use Click here to enter text.
3. What type of vehicles will be onsite E.g. Cargo van, passenger car(s), production vehicles, trailers, catering vehicles, etc.
4. What the vehicles will be used for E.g. transportation to/from site, high-speed stunts or collisions, props, etc.
5. Will you be leaving any vehicles in the park overnight? [ ] Yes [ ]  No
6. If ‘Yes’, please indicate:
7. The number of vehicles that will be left in the parking lot overnight Click here to enter text.
8. What type of vehicles will be onsite overnight E.g. Cargo van, passenger car(s), production vehicles, trailers, catering vehicles, etc.
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| **Conservation Values** |
| 1. Will the activities require staff moving off of hardened surfaces (such as trails and established campsites) within the park(s)? [ ] Yes [ ]  No
2. If ‘Yes’, how will you help to minimize impacts to soil, plants, and ground cover? Click here to enter text.
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| 1. Will you be performing any stunts or using any special effects such as incendiary devices, weapons discharge, or explosions, that will result in excessive noise levels? [ ] Yes [ ]  No
2. If ‘Yes’, how will you mitigate the impacts to wildlife, park visitors and surrounding neighbourhoods? Click here to enter text.
3. Will you be using any special effects that will involve artificial snow or hazardous chemicals or materials? [ ] Yes [ ]  No
4. If ‘Yes’, please indicate:
5. Exactly what type of substance will be used, and in what context Click here to enter text.
6. How you will mitigate the impacts to wildlife, air, and water from these substances Click here to enter text.
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| 1. Are you proposing to use generators as part of your production? [ ] Yes [ ]  No
2. If ‘Yes’, please identify how you will reduce noise and spill risk Click here to enter text.
3. To minimize impacts to wildlife, please identify:
4. How animal attractants will be contained Click here to enter text.
5. How you will avoid disturbing wildlife and respond to wildlife encounters, such as avoiding disturbance to feeding or nesting animals and maintaining respectful distances Click here to enter text.
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| 1. Are you proposing to bring any plants or plant materials into the park for use in the production? [ ] Yes [ ]  No
2. If ‘Yes’, please provide a list of the types of plants and/or materials you will be using Click here to enter text.
3. Will the proposed activities require the use of animals? [ ] Yes [ ]  No

If ‘Yes’ please identify:1. what type of animal(s) you are proposing to use Click here to enter text.
2. how the animals will be fed while in the park(s) to prevent impacts such as over-browsing of vegetation Click here to enter text.
3. How will animal waste be disposed of? Click here to enter text.
4. How will the animals be contained to prevent conflicts with wildlife? Click here to enter text.
5. how the animals will be fed prior to entering the park(s) to prevent introduction of invasive species Click here to enter text.
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| 1. Will the activities be a possible risk to introducing non-native species within the park(s)? This could be from domestic or exotic animals being brought into the park(s), unclean equipment including boots or tents, disturbance to soils, using boats and aquatic equipment not properly cleaned, etc. [ ] Yes [ ]  No

If ‘Yes’ what preventative measure(s) will be carried out? Click here to enter text. |
| **Food and Waste Management** |
| 1. Will you be offering catering on set during your shoot? [ ] Yes [ ]  No

If ‘yes’, please:1. List the locations where you are proposing to prepare and consume meals. Click here to enter text.
2. How the meals will be prepared (e.g. use of catering vehicles) Click here to enter text.
3. How food will be stored Click here to enter text.
4. How waste water (grey water) will be handled Click here to enter text.
5. How any garbage (including compostable garbage) will be handled Click here to enter text.
6. How will you manage garbage collection and disposal on site, including disposal of cigarette butts and ashes? Click here to enter text.
7. What is your plan to dispose of human waste if there will not be any provincial facilities (such as pit toilets) available during your visit to the park(s)?*.* Click here to enter text.
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| **Archaeological and Cultural Values** |
| BC Parks may have identified archaeological or cultural objectives or values for the park(s) you are proposing to use. These values may be listed in the management plan (or alternative) for the park(s) and can help you identify if your activities will have the potential to impact these values.1. Will the activities disturb the ground or soil in any way (having the potential to impact cultural values or archaeological sites)?

 [ ]  Yes [ ]  No1. Are you planning to visit any known cultural sites within the park(s) or to provide interpretation on traditional uses by early settlers or First Nations? [ ] Yes [ ]  No
2. If ‘yes’, have you contacted the First Nation(s) whose territory is within the park to discuss the messaging to your clients or offer an opportunity for involvement? [ ] Yes [ ]  No
3. Please provide additional information on any conversations you may have had with First Nations and any responses you have received. Click here to enter text.
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| **Other Required Approvals** |
| Does your activity require approvals or authorizations from any other government agency (e.g. federal authorizations, provincial *Wildlife Act* authorizations for alien or exotic species, etc.)? [ ] Yes [ ]  NoIf ‘yes’, please indicate:1. The notifications/approvals/authorizations required. Click here to enter text.
2. If you already have an authorization for this activity, please list the file # (or other applicable tracking number). Click here to enter text.
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